

## Required Items for Tax Refund

### 1 Your own passport (Entry stamp is required.)



Neither copy of passport nor ID card can be accepted. **Cannot be applied by someone else.**

\*If you pass the automated gates, entry stamp will not be stamped on your passport. Please enquire an airport staff for an entry stamp after passing through the automated gate if you need it.

\*Entry stamp is not required for TTP (Trusted Traveler Program) members with "registered user card for automated gates".

### 2 Receipt(s)



Total purchase amount on the day must be 5,000 yen (excl. tax) or more.

\*Receipts cannot be reissued.

\*Hand written receipts are not acceptable.

### 3 Purchased item(s)



Consumables (such as food/cosmetics/medicines) intended to be eaten/used in Japan are not applicable.

### 4 Credit card(s) (If used for payment)



Purchaser (name on card) and applicant (name on passport) must be identical.

## Tax Refund Procedure

1 Pay **tax included price** at each cashier first.

2 Bring required items to **2F Foreign Customer Counter** by purchaser him/herself. (Tax refund is not applicable at the airport.)

3 "**Consumables**" will be packed in a specific plastic bag(s) or a box which you cannot open until you have left Japan.

4 Tax minus service fee will be refunded in cash at the counter.

\*Please note that 1.5% service fee will be charged on total purchase amounts (excluding tax) from April 1, 2021.

5 Tax-exempt items must be taken out of Japan by the applicant him/herself when leaving Japan.  
(**Less than 6 months from your initial arrival date**)

6 <At the Airport> Show your passport and **report your tax refund at the Customs** before your departure. Customs staff will verify your tax refund data and tax-exempt items.

\*If you do not have tax-exempt items with you upon your departure from Japan, you will be subject to tax collection at the Customs.

## Tax Refund Regulations

### Applicable Person

- Nonresidents such as overseas tourists who have been in Japan for less than 6 months. (**Re-entry stamp date does not apply.**)
- Japanese citizens who have left Japan to live overseas for 2 years or more and now are temporarily staying in Japan for less than 6 months. (Required to show a proof of residency in overseas.)
- Foreign diplomats residing in Japan with tax-exemption cards.  
\*It is illegal to give/dispense tax-exempt items to others in Japan, and you will be subject to tax collection at the Customs upon your departure from Japan.

### Applicable Items

- Only items purchased today. (Not applicable on any other day.)
- Only items you purchased at Keio Department Store, Shinjuku.
- When the total purchase amount on the day is 5,000 yen (excl. tax) or more.
- Purchases for personal use, and items that you are taking out of Japan with you upon your departure.

### Non Tax Refundable Items/Shops

- Purchases for business purpose. (Including reselling purpose)
- Any items and services you consume in Japan (restaurants, cafes, beauty salons, massages, shipping costs, tailoring costs, repairing costs)
- Precious metals (gold/platinum)
- Tenant shops (pet shop, aquarium shop, and gardening shop on rooftop floor)
- Purchases with Keio Passport Card, Keio PREMIUM CARD, Keio Club Card, or shareholder coupons.



### Return & Exchange of Tax-Exempt Items

As a general rule, purchased items cannot be returned or exchanged unless defective. Food, cosmetics and some other items are not returnable for any reason due to hygienic/safety reasons. **Only tax refund applicant him/herself can ask for return.**

For defective return, please bring purchased item, receipt, credit card (if used for payment), and your passport. Please go to the shop you have purchased first to check if it is returnable. If it is returnable, please go to 2F Foreign Customer Counter to cancel tax refund. After tax refund cancellation, you can ask for returning goods at the purchased shop.

\*You cannot return tax-exempt item from overseas after leaving Japan.

### Import & Export Restrictions

There are countries and regions that prohibit imports of agricultural by law/regulations. Please check the restrictions of your destination country/region by yourself before purchase.

# Applicable Purchase Amounts

免税所需要的购物金额 / 免税所需要的購物金額 / 면세가능한구입금액 / 免税可能な購入金額

## General Items

一般物品 一般物品 일반 물품 一般物品

**5,000 yen ~**

(tax excluded / 不含消費税 / 不含消費稅 / 소비세 별도 / 稅拔)



## Consumables

消耗品 消耗品 소모품 消耗品

**5,000 yen ~ 500,000 yen**

(tax excluded / 不含消費税 / 不含消費稅 / 소비세 별도 / 稅拔)



Even when the total purchase amount in each category is less than 5,000 yen (excl. tax), tax refund is still applicable under the same conditions as "Consumables" only if the total amount of both categories meets 5,000 yen (excl. tax) or more. In this case, "General Items" will be packed as well.

如果单一分类购买的合计金额不满5,000日元（不含税），而两分类合算合计金额满5,000日元（不含税）时，可以按「消耗品」的条件办理免税。  
这种情况「一般物品」也是装袋对象。

如果单一分类购买的合计金额不满5,000日圆（不含税），而两分类合算合计金额满5,000日圆（不含税）时，可以按「消耗品」的条件办理免税。  
这种情况「一般物品」也是装袋对象。

한쪽 카테고리의 구입 물품 합계 금액이 세금 제외 5,000엔이 되지 않더라도, 양쪽 카테고리의 합계 금액이 세금 제외 5,000엔 이상인 경우에 한하여 '소모품'과 동등한 조건으로 면세 절차를 받으실 수 있습니다.  
이러한 경우 "일반 물품"도 포장 대상이 됩니다.

片方のカテゴリーでのお買上合計金額が税抜5,000円に満たない場合でも、両カテゴリーの合計金額が税抜5,000円以上である場合に限り「消耗品」と同等の条件で免税することができます。  
この場合「一般物品」も梱包の対象となります。

Keio Department Store, Shinjuku

Hours: 10am - 8pm (restaurants 11am - 10pm)

ADD: 1-1-4 Nishi-Shinjuku, Shinjuku-ku, Tokyo 160-8321